

**ST. MARY'S COUNTY GOVERNMENT  
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman  
Danny Johnson, Secretary*



**COMMISSIONERS OF ST. MARY'S COUNTY**

James R. Guy, President  
Michael L. Hewitt, Commissioner  
Tom Jarboe, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD  
November 1<sup>st</sup>, 2016 MEETING MINUTES**

Donald Haskin	Chairman	Present
James Johnson	Secretary	Present
Rudolph Worch, III	Member	Present
Robert Spence	Member	Present
Ron Derby	Member	Present

**Total Deposited for October 2016:**

\$975.00

**Total Deposited Since May 1<sup>st</sup> 1989:**

\$312,135.00

**October Deposits to Planning & Zoning:**

Master Electrical New License Deposits	\$750.00 (5)
Master Electrical License Renewal Deposits	\$0
Master Electrical License Renewal Late Fee	\$0
Master Electricians Exam Deposits	\$0
Restricted License New Deposits	\$0
Restricted License Renewal Deposits	\$0
Restricted License Renewal Late Fee	\$0
Restricted License Exam Deposits	\$0
Low Voltage New License Deposits	\$150.00 (1)
Low Voltage License Renewal Deposits	\$0
Low Voltage Exam Deposit	\$25.00 (1)
Re-Instatement Fee	\$50.00 (2)
Homeowners Exam	\$0

**Insurance Up-Dates for October 2016:**

78

**October 2016 Change of Address and/or T/A:**

0

**October 2016 Shelved License:**

15

**Miscellaneous:**

The meeting was called to order by Don Haskin at 7:30 PM. The discussions held by the board concerned the following items:

1. The October minutes were approved as written. Motion by Mr. Derby and seconded by Mr. Spence. The vote was 5-0 to approve the minutes.
2. The following is a list of dates for the Electrical Examiners Board meetings in 2016.

a. January 5th	Board Meeting
b. January 28 <sup>th</sup>	Master/Low Voltage/Restricted Exam
c. February 2nd	Board Meeting
d. March 1st	Board Meeting
e. April 5th	Board Meeting
f. May 3rd	Board Meeting
g. June 7th	Board Meeting
h. July 5th	Board Meeting
i. July 28th	Master/Low Voltage/Restricted Exam
j. August 2nd	Board Meeting
k. September 6th	Board Meeting
l. October 4th	Board Meeting
m. November 1st	Board Meeting
n. December 6th	Board Meeting
3. The 2017 NEC books have been delivered to the board members. The handbook is on back order.
4. We will need to discuss with Mr. Knight on how to order more yellow books for the upcoming license renewal period.
5. Mr. Worch will be attending the MUELEC meeting in November

**Homeowners Exam Applicants for November 2016:**

0

**Homeowner Exam Results for October 2016:**

No Exam

**Monitor Homeowners Exam for December 2016:**

Danny Johnson

**Master/Restricted/Low Voltage Results for July 2016 and January 2017:**

2016 July Exam —2 applicants----- 0 pass 2 fail  
(1-Master and 1 Low Voltage)  
Low Voltage Retest-1applicant-----1 pass  
2017-January Exam

**Monitored Master/Restricted/Low voltage Exam for January 2017:**

Craig Spence  
Don Haskin

**Postage for October 2016:**

\$ 2.54

**Next Regular Board Meeting:**

Next regular board meeting is scheduled for Tuesday December 6th, 2016 at the Governmental Center Carter Building, Leonard Hall Drive, 2<sup>nd</sup> floor conference room at 7:30 PM.

**Motion to Adjourn Meeting:**

Motion was made by Mr. Worch and seconded by Mr. Johnson

**The Following Payments are authorized for the Board Members for October 2016**

1) Robert Spence----MEMBER

a) Attend Meeting	\$25.00
<b>b) Spence Total</b>	<b>\$25.00</b>

2) Chris Worch----MEMBER

a) Attend meeting	\$25.00
<b>b) Worch Total</b>	<b>\$25.00</b>

3) Ron Derby----Member

a) Attend Meeting	\$25.00
<b>b) Derby Total</b>	<b>\$25.00</b>

4) Don Haskin----CHAIRMAN

a) Attend Meeting	\$25.00
<b>b) Haskin Total</b>	<b>\$25.00</b>

5) James Johnson-----SECRETARY / RECORDING SECRETARY

a) Attend Meeting	\$25.00
b) Prepare Meeting Minutes	\$25.00
c) Recording Secretary (38 @ \$15.00)	\$570.00
<b>d) Johnson Total</b>	<b>\$620.00</b>

Recording Secretary Performed the Following Duties (October):

- 1) Picking up mail
- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelve and un-shelve licenses for insurance reasons

- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Worked on annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website

**James D. Johnson Jr.**  
**Secretary**  
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